

Niagara Falls Lightning Gymnastics Club Board of Directors
October 7, 2024 Meeting Minutes

Present: C. Pitul (President), C. Kissmann, J. Hammond, S. Rocco, L. Schmidt, A. Sitler, T. Charles, L. DiBacco, B. Abucay, M. Dupont, C. Dupont

Regrets: J. Johnson, P. Westlake

The President called the meeting to order at 6:30 p.m.

1. President's Update

C. Pitul informed the Board that the club had been nominated for a Consumers Choice Award. The Board decided not to attend the award luncheon.

2. Strategic Planning Discussion

S. Rocco led a discussion on the need to establish a mission and vision for the club, and to develop a comprehensive strategic plan.

3. IT & Communications

B. Abucay will return at the next meeting with recommendations regarding:

- Board email domain and shared forms
- Microsoft SharePoint setup
- Website updates

Also discussed:

- Creating a visual organizational chart to post in the club to improve transparency and communication.
- Identifying a volunteer or staff member to manage the club's social media presence.

4. HR

The Board discussed the need to review and revise coach contracts, with a goal of having updated terms and layout by December 2024. The review will include comparisons with other clubs' contracts.

5. Finance

Motion

For C. Kissmann's service on the Board as Treasurer to count towards the Kissmann family's mandatory volunteer hours.

Moved by: M. Dupont

Seconded by: S. Rocco

Carried

Motion

To remove former Board members (A. Rice and A. McSpadden) as signatories to the organization's bank accounts and replaced by C. Kissmann, T. Charles and C. Pitul.

Moved by: S. Rocco

Seconded by: M. Dupont

Carried

Motion

For the Board to vote via email to approve the auditor when C. Kissmann has identified.

Moved by: M. Dupont

Seconded by: C. Pitul

Carried

Motion

To approve moving the club's financial records from Quickbooks Desktop to Quickbooks Online..

Moved by: L. Schmidt

Seconded by: C. Dupont

Carried

C. Kissmann will source for quotes for an auditor for the financial audit to be completed.

6. Programming

The Board discussed the possibility of introducing the Xcel program in the future to support membership growth. No decisions were made; this will be monitored

7. Fundraising

J. Hammond provided fundraising recap of what we will be running. Upcoming will be the Kernels popcorn campaign. Discussion of fundraising ideas to investigate going forward.

Other ideas: Bottle Drive, Zehrs Car Wash, Flip Give cashback, School Gym for a trivia night (smart serve and raffles), Big reds

8. Foam Pit Options

C. Pitul shared research on inflatable foam pits (~\$7,000 cost) and proposed visiting another club using this option. M. Dupont to speak with Head Coaches regarding the above-ground pit.

Motion

The board will pursue researching an above ground pit and will not be going forward with an inground pit as is it not cost effective and logical for our club.

Moved by: C. Kissmann

Seconded by: C. Dupont

Carried

9. Storage

The Board discussed the need to remove storage from the electrical room, as it must be kept clear for safety compliance. Possible solution: utilize space above the offices.

Meeting adjourned at 8:30 p.m.